



# Delaware Nepali Society

## Executive Committee

### Meeting Minutes

Meeting	Executive Committee Meeting		
Date	05/14/2025	Location: Virtual	
Attendees	<input checked="" type="checkbox"/> Rabi Khanal (President) <input checked="" type="checkbox"/> Pramila Subedi (Vice-President) <input checked="" type="checkbox"/> Bal Nepal (Secretary) <input checked="" type="checkbox"/> Gokarna Chalise (Joint-Secretary) <input checked="" type="checkbox"/> Santosh Kadel (Treasurer) <input checked="" type="checkbox"/> Aagya Adhikari (DVNP) <input type="checkbox"/> Ram Khanal (DVNP) <input checked="" type="checkbox"/> Jonish Khanal (Sports and Recreation) <input checked="" type="checkbox"/> Aurash Tiwari (Sports and Recreation) <input checked="" type="checkbox"/> Dinesh Neupane (Events and Culture) <input checked="" type="checkbox"/> Hum Lal Bhandari (Events and Culture) <input checked="" type="checkbox"/> Sanjay Gupta Sagar (Professional Development and Communication) <input checked="" type="checkbox"/> Prerana Khatiwada (Professional Development and Communication)		
Topic	Discussion and Conclusions	Actions & Follow-Up	Pending/Resolved
<b>New Year celebration – update &amp; lessons learned</b>	<ul style="list-style-type: none"> <li>The team agreed that the New Year Celebration was a success, featuring a meaningful blend of cultural performances by DVNP children and a blood donation drive. This marks the third consecutive year of organizing blood donations, which has now become a well-established annual tradition.</li> <li>There was feedback regarding the sustainability of the event’s donation-based model. Of the participating families, 41 registered with donations while 28 registered without. While the donation model worked for this event, it may not be suitable for every program. The team agreed that one major event per year could be supported using the donation-based model.</li> <li>Intermittent rain during the event caused some disruption, preventing the execution of several youth-related sports activities. The team discussed the possibility of having a backup plan, such as a rain date. However, due to the nature of our picnic-style event, which includes the purchase of perishable items and advance food orders—scheduling a rain date is extremely challenging.</li> </ul>		
<b>Proclamation –</b>	<ul style="list-style-type: none"> <li>Deb Jaisi proposed officially recognizing the Nepali New Year as "Nepal Day." The team</li> </ul>	Action required	



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<p><b>Nepali New Year</b></p>	<p>will need to select a specific date in April to represent the Nepali New Year each year. This designation could provide increased visibility and may open doors for funding and grant opportunities, particularly if it gains recognition at the state level.</p> <ul style="list-style-type: none"> <li>• According to Rabi Khanal, Deb Jaisi is willing to arrange a meeting with the Governor to discuss any further opportunities.</li> <li>• The team agreed to feature proclamation prominently on the DNS homepage.</li> </ul> <p><b>Action item:</b> Prerana Khatiwada will put the proclamation in the DNS homepage as a running title until the next major announcement or event is scheduled.</p>		
<p><b>Advertisement on DNS Facebook page &amp; fee structure</b></p>	<p>Several recurring advertisements have been appearing on the DNS Facebook page. The team discussed implementing a fee structure for such repeated promotional posts. The collected fees would help cover DNS operational expenses, such as the annual tax filing fee and the cost of updating the DNS mailing address from Rabi Khanal’s home to a Post Office box.</p> <p><b>Action item:</b> Gokarna Chalise will draft proposed guidelines and options for Facebook posting rules. The BOD will review and discuss the proposal once it has been prepared.</p>	<p>Action required</p>	
<p><b>Generator</b></p>	<p><b>Action item:</b> Gokarna Chalise is currently exploring options and monitoring sales to purchase a generator.</p>	<p>Action required</p>	
<p><b>Sports committee plan/update</b></p>	<p>Aurash has provided an update on preparations for the upcoming summer Sports Week(s). He has reached out to several individuals to join the sports sub-committee. While some have declined formal committee roles, they have expressed willingness to support the events informally. Currently, two individuals are confirmed members of the sub-committee. At least three members are required, so the sports co-chairs will continue reaching out to additional individuals to complete the sub-committee.</p> <p>This summer, the DNS Cup will include three main sports for adults: soccer, volleyball, and</p>	<p>Action required</p>	



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	<p>tennis. Additional age-appropriate sports activities will be organized for children and youths. The DNS summer picnic and Teej celebration will be held together on August 23 at Bellevue Park, Wilmington, DE. All sports matches, including finals, will be completed before August 23, and DNS Cup trophies will be awarded during the celebration.</p> <p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>• Sports co-chairs will announce the DNS Cup on social media to encourage early preparation and practice, as spring has already begun.</li> <li>• The sports co-chairs, sub-committee members, and volunteers will develop a concrete and detailed plan outlining timelines and logistics. This plan should account for scheduling challenges, especially for participants involved in multiple sports.</li> </ul>		
<p><b>DNS membership drive</b></p>	<ul style="list-style-type: none"> <li>• Santosh Kadel provided an update on the DNS membership drive. Some individuals who previously paid \$300 for lifetime membership have requested to transfer a portion of that amount (the remaining \$150) to convert their grown-up children into lifetime members as well. Aside from these requests, no new members have joined during this period.</li> <li>• To encourage membership, the team suggested—and agreed—that offering discounted rates for program/event attendance should be promoted as a benefit of being a DNS member.</li> </ul>		
<p><b>Youth involvement</b></p>	<ul style="list-style-type: none"> <li>• The Youth Involvement initiative will be led by Sanjay Gupta Sagar. In April 2025, Nikit sent a letter to Rabi Khanal addressing youth engagement efforts. Additionally, Bal Nepal has requested both Nikit and Rhythm to prepare a brief proposal outlining their ideas and planned initiatives. They have been given a two-week deadline to submit the proposal.</li> </ul>	<p>Follow-up required</p>	
<p><b>DVNP bank account</b></p>	<ul style="list-style-type: none"> <li>• The DVNP bank account has been successfully opened, and a debit card has been issued.</li> </ul>		



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<b>DNS debit card</b>	<ul style="list-style-type: none"> <li>The DNS debit card was used for several transactions during the New Year celebration. The process went smoothly and proved to be very convenient for event-related expenses.</li> </ul>		
<b>Grants</b>	<ul style="list-style-type: none"> <li>The Grant committee will be led by Pramila Subedi. Several individuals—including Deb Jaisi, Pramila Subedi, Santosh Kadel, and Gokarna Chalise—have explored potential opportunities for applying for grants. However, due to DNS being registered as a private nonprofit (under IRS tax code 509(a)(3)), they were unable to submit applications for many of these grants, which typically require public nonprofit status.</li> <li>Additionally, both Gokarna Chalise and Pramila Subedi attempted to make donations through JP Morgan Chase’s Giving Tuesday campaign, which offers a \$1 to \$3 matching opportunity. Unfortunately, they were unable to proceed because DNS’s current IRS classification does not qualify under the requirements for this matching program.</li> <li>Bal Nepal recently initiated a grant application with the Delaware Community Foundation. During the initial phase of the application, the form only asked whether the organization is a 501(c)(3) nonprofit, without specifying whether it is classified as a private or public 501(c)(3).</li> </ul> <p><b>Action item:</b> Bal Nepal will continue to explore the application process to determine whether DNS’s private nonprofit status may affect eligibility.</p>	Action required	
<b>Tax file (2024)</b>	<p>Rabi Khanal has taken the initiative to file DNS’s taxes for 2024. Since DNS is registered as a private non-profit organization, the tax filing process is more complex compared to a public non-profit organization. As of now, the tax filing has not been completed, but Rabi Khanal has obtained an extension.</p> <p>It has been noted that some tax forms, such as IRS Form 990-PF, are costly to file, with fees reaching approximately \$1,500. Gokarna Chalise mentioned that he knows a CPA who may be able to assist with this process. According to Rabi Khanal, Deb Jaisi has also offered to assist Rabi Khanal to search for a tax accountant.</p>	Action required	



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	<p><b>Action item:</b> Gokarna Chalise will reach out to the CPA and coordinate with Rabi Khanal to move forward with the filing.</p>		
<b>DNS website updates</b>	<p>Prerana Khatiwada has proposed several updates for the DNS website to enhance user experience and accessibility:</p> <ul style="list-style-type: none"> <li>• Create a Calendar: Include tentative dates for upcoming programs and events.</li> <li>• FAQ Section: Add frequently asked questions, such as whether DNS membership is required to participate in events.</li> <li>• Registration Form Update: Modify the registration form to prevent duplicate entries, as seen during the Nepali New Year registration process.</li> <li>• Picture Updates: Replace older pictures on the website with images from recent events. Photos from the Nepali New Year event have already been shared on Facebook by Rekha Kusum.</li> <li>• Youth Involvement Activities: Ideas like Python sessions and guest speakers have been discussed with Sanjaya Sagar Gupta and Pramila Subedi, though these plans, including others, are still in discussion.</li> </ul>		Pending
<b>DVNP history document</b>	<p>A draft of the DVNP history document has been completed and is currently under review by a few community members and members of the DVNP.</p>		Pending
<b>Donation</b>	<p>The donation format was discussed in previous FEC Board Meetings and is outlined below. However, the current BOD has not yet reviewed these details in depth.</p> <p><b>Bronze Level – \$200</b> Benefits:</p> <ul style="list-style-type: none"> <li>• Name listed on the event page under “Supporters.”</li> </ul>		Pending



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- Thank you mention in event programs.
- One free ticket to the event.
- Certificate of appreciation (digital).
- Social media shout-out (one-time).

**Silver Level – \$400**

Includes all Bronze benefits, plus:

- Logo featured on the event page.
- Exclusive Silver Sponsor digital badge for use on your website or social media.
- Two free tickets to the event.
- Flyer distribution during the event.
- Verbal recognition multiple times during the event.
- Special thank you mention by the featured artist during the event.

**Gold Level – \$800**

Includes all Silver benefits, plus:

- Premium logo placement on the event page and printed materials.
- Sponsor details printed on the event ticket.
- Opportunity to distribute promotional materials at the event.
- Customized recognition post across all social media platforms.
- Complimentary vendor table or booth at the event.
- Dedicated thank you plaque or framed certificate (mailed).
- Special thank you mention by the featured artist during the event
- Exclusive opportunity to address the audience with a dedicated speaking segment



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	during the event		
<b>DNS public vs private</b>	<ul style="list-style-type: none"> <li>• Currently, DNS is registered as a private non-profit organization under 501(c)(3). This classification restricts our capacity to collect funds from many organizations, including company-matched donations, such as JP Morgan Chase. This is primarily because DNS is designated as a private foundation or Section 4947(a)(1) nonexempt charitable trusts treated as private foundations with revenue code 509 (a) (3).</li> <li>• We have two options to move forward:             <ul style="list-style-type: none"> <li><b>Option 1: Continue Operating as a Private 501(c)(3) Organization</b>                After five to six years, we may become eligible to convert to a public 501(c)(3) organization.  <i>Requirements over the next five years:</i> <ol style="list-style-type: none"> <li>a. Demonstrate that DNS is functioning as a public charity by ensuring that the majority of our funding comes from public sources (i.e., individual donors).</li> <li>b. Continue filing taxes as a private foundation (IRS form 8940) during this five-year period.</li> </ol> </li> <li><b>Option 2: Register a New Public 501(c)(3) Organization</b>                We can register a new organization: <i>Delaware Nepalese Society (DNS)</i>, as a public 501(c)(3) nonprofit. This may or may not require updating the current bylaws and dissolving the existing Board of Directors. We will consult with the legal counsel to determine the steps to convert to this classification.</li> </ul> </li> <li>• To ensure transparency and gather community input, the BOD has decided to host a town hall meeting with DNS members during the third week of July before proceeding with the two options.</li> </ul> <p><b>Action items:</b></p>		Pending



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|  | <ul style="list-style-type: none"><li>• Rabi Khanal will follow up with the legal counsel.</li><li>• Bal Nepal will reserve the library for the community town hall meeting scheduled for July 20 from 3-5 PM at Appoquinimink Library, Middletown, DE.</li></ul> |  |  |
|--|---|--|--|

Recorded By: Bal Nepal, DNS Secretary